

Research Paper

AppleWorks 6

MLA Format

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(Format, Document, Top Margin .50 (or 1/2 inch), OK) (Format, Insert Header, Right Align)

Last Name Page #
Type Last Name
(Edit > Insert Page # > OK)
(three returns or 1/2 inch)

FILE > SAVE AS

(Left align) (AppleWorks, Preferences, General, Show Invisibles, & Change Date Format to spelled out version OK) (CLICK BELOW THE GRAY LINE)

First & Last Name DS (return twice)

Teacher DS (return twice)

Subject, Block # DS (return twice)

Date (Edit > Insert Date> Auto Updating) QS (return FOUR times)

(Center title) **Title** (Set line spacing to 2 li, return 1 time)

(Left align, Tab)

Start your paper here. Continue typing until you are finished. Use correct keyboarding techniques. Sit up straight with your feet flat on the floor. Use the home row keys, word wrap, ONE space after ending punctuation and one space after commas.

Don't forget to indent (tab) the beginning of paragraphs. Also, cite your sources and spell check at the end of your paper.

Last Name 1

First Last Name

Teacher

Subject, Block

Date

Title

Start your paper here. Continue typing until you are finished. Use correct keyboarding techniques. Sit up straight with your feet flat on the floor. Use the home row keys, word wrap, two spaces after ending punctuation and one space after commas.

Don't forget to indent (tab) the beginning of paragraphs. Also, cite your sources and spell check at the end of your paper.

Works Cited

Blume, Judy. Welcome to Judy Blume's Home Base. 9 Sept 2004. 29 June 2006
<<http://www.judyblume.com>>.

The Coca Cola Company. Welcome to Coca-Cola-Our Company-Bottling Today. 29
June 2005 <<http://www3.coca-cola.com/ourcompany/bottlingtoday.html>>.

Rules for Citing Resources

THE BASIC ENTRY

Structure:

Author's Name. Title of the book. Publication information.

Example:

Gibaldi, Joseph. MLA Handbook for Writers of Research Papers. 5th ed.
New York: Modern Language Association, 2002.

This entry states that the work's author is Joseph Gibaldi and its title is *MLA Handbook for Writers of Research Papers 5th Edition*. The remaining information relates, in shortened form, that the work was published in New York by the Modern Language Association in 2002.

AN ANONYMOUS BOOK

Structure:

Title of the book. Publication information.

Example:

Encyclopedia of Virginia. New York: Somerset, 1993.

WORLD WIDE WEB

Structure:

Author or originator. Title of item. Date of document or download (day, month, year). URL <<http://address/filename>>.

Example:

Classroom Connect. "Citing Internet Resources." 3 February 2003.
<<http://www.classroom.com/community/connection/howto/citeresources.jhtml>>.

Name _____

RESEARCH PAPER RUBRIC

	Points
_____ Final draft	5
_____ Rough draft	5
_____ 4-square plan	5
_____ Notes	5

FORMAT

_____ Name and page header	5
_____ Student Identification	5
_____ Title	5
_____ Double-spaced	5
_____ Indented paragraphs	5
_____ Good grammar usage	5
_____ Works cited	5

CONTENT

_____ 5 required paragraphs	20
_____ Extra information	5
_____ Accurate facts (not copied)	20

_____ **TOTAL POINTS**

_____ **GRADE**

Professional or Organizational Web Page

Example:

Reid-Walsh, Jacqueline. Jane Austen Home Page. University of Wisconsin. 30 Mar. 2001 <<http://www.polyglot.lss.wisc.edu/lss/jane/janeausten.htm>>.

Author's Last Name _____
Author's First Name _____
Title or Description of Page _____
Name of Institution or Organization _____
Date of Visit to Site _____
URL _____

Encyclopedia Article

Example:

Gillingham, John. "Norman Conquest." The World Book Encyclopedia. 1998 ed.

Author's Last Name _____
Author's First Name _____
Title of Article _____
Encyclopedia Title _____
Copyright Year (yyyy) _____ ed.

Book (one editor)

Example:

Bevington, David, ed. The Complete Works of Shakespeare. 3rd ed. Glenview, IL: Scott, Foresman, 1980.

Editor's (Author's) Last Name _____
Editor's (Author's) First Name _____
Title of Book _____
Edition (if any) _____ ed.
City the book was published in _____
Publisher _____
Copyright Year (yyyy) _____

Magazine Article

Example:

Crickmer, Barry. "Can We Control Spending?" Nation's Business Apr. 1993: 22-24.

Author's Last Name _____
Author's First Name _____
Title of Article _____
Magazine Title _____
Date of Magazine: __Day__ Month __Year (yyyy)
Pages _____

Note-Taking - Research Paper

Directions: You must take notes related to your topic from at least four sources: two books and two Internet, or 3 books and one Internet, or 1 Book and 3 Internet. You need to list four interesting details from each source. Be sure to record Works Cited information from each source.

SOURCE 1:

Professional or Organizational Web Page

Example:

Reid-Walsh, Jacqueline. Jane Austen Home Page. University of Wisconsin. 30 Mar. 2001 <<http://www.polyglot.lss.wisc.edu/lss/jane/janeausten.htm>>.

Author's Last Name _____

Author's First Name _____

Title or Description of Page _____

Name of Institution or Organization _____

Date of Visit to Site _____

URL _____

Detail #1:

Detail #2:

Detail #3:

Detail #4:

SOURCE 2:

Book (one editor)

Example:

Bevington, David, ed. The Complete Works of Shakespeare. 3rd ed. Glenview, IL: Scott, Foresman, 1980.

Editor's (Author's) Last Name _____

Editor's (Author's) First Name _____

Title of Book _____

Edition (if any) _____ ed.

City the book was published in _____

Publisher _____

Copyright Year (yyyy) _____

Detail #1:

Detail #2:

Detail #3:

Detail #4:

Resources

Classroom Connect. "Citing Internet Resources." 3 February 2003.

<<http://www.classroom.com/community/connection/howto/citeresources.jhtml>>.

Gibaldi, Joseph. MLA Handbook for Writers of Research Papers. 5th ed. New York: Modern Language Association, 2002.

Lowe, G. "Severe Weather Research." 22 March 2003.

OSLIS Secondary Citation Maker. Oregon Public Education Network. 24 March

2004. <<http://www.oslis.k12.or.us/secondary/howto/cited/index.html>

The Apple Store. "Software." 3 February 2003 <<http://store.apple.com/1-800-MY-APPLE/WebObjects/AppleStore.woa>>.