



Directions for using Scanner

1. Place a document on the document glass and close the cover.
2. Start ArcSoft PhotoStudio- double-click Applications - PhotoStudio folder, then double-click the PhotoStudio icon.
3. From the File menu, click “Select Source” and select the scanner model.
4. Click the “Acquire” icon to start ScanGear.
5. Select the type of document you are scanning in “Select Source” and click “Preview”
6. Set “Destination” and/or “Output Size” as needed.
7. Click “Scan” to start scanning.

Do not touch the scanner while it is operating

8. When prompted to close ScanGear, click “OK”.
9. Save the scanned image in your document folder.